



Village of Granville

141 E Broadway, PO Box 514

Granville, OH 43023

740-587-1400

utilityclerk@granville.oh.us

MERCY RULE APPLICATION

Per requirements of Resolution No. 97-11

The guidelines within this form are to be met by the property owner in order to gain approval for a credit of a portion of the sewer bill due to circumstances described in Resolution No. 97-11. Please note that the Mercy Rule may be invoked only one time, for only one month's billing period, every five years per account.

Customer Name: _____ Customer Address: _____

Account Number: _____ Average Metered Usage of Previous 12 Months: _____

BRIEF SUMMARY OF EVENT:

Guidelines:	Action Completed	Date of Completion
1. Customer notified the Village in writing of the problem and the action taken to correct the problem.		
2. Customer was billed in full for the large usage for the month in question.		
3. Customer paid the entire water portion of the bill in question.		
4. Customer will receive a credit of \$_____ and will only pay the average metered usage of the previous 12 months for the sewer portion of the bill.		
5. The Village Manager agrees to invoke the Mercy Rule for one month's billing period.		

Village Manager

Date of Approval